SECOND CALL FOR PAPERS
The 4th International IEME-Conference

- **THE MODERN ENTERPRISE:**
   MANAGEMENT - ENGINEERING – COMPUTING
- **e – DAY 2004**
- **WOMEN IN BUSINESS & TECHNOLOGY**

GRAND HOTEL PRISHTINA

7 to 8 May, 2004

PRISHTINA, KOSOVA

Organized by:

IEME - Institute for Enterprise
Management and Engineering

In cooperation with:
Vienna University of Technology
and other Partners

SCOPE

The main objective of the conference is to provide an active forum which will offer exchange of knowledge, experience and information related to enterprise with regards to management, economy, engineering and computing, e-technology (e-business, e-learning, e-media, e-healths, e-security, e-west,…), and women in business & technology.

The conference covers scientific, technological and practical ideas. The intention is to offer an unique opportunity for experts and other interested people to meet and exchange thoughts and approaches.

MAIN TOPICS

- Modern Enterprise
- Establishment of New Companies
- Re-engineering of Business
- The Transformation of Socially-owned Enterprises to Market-oriented Enterprises
- Low and finance infrastructures
- Human resourse management
- Transfer of Technology and Know How
- International co-operation and investments aspects
- Presentation of various methodologies and tools regarding to management,
   engineering and computing

Special events:
- E-Technology (e-business, e-learning, e-media, e-healths, e-security, e-west,…)
- Women in business & technology

INVITATION FOR PRESENTATIONS

The Organizing Committee invites authors as well as other interested people to participate in the Conference. Languages of the conference are **English and Albanian**. Authors are kindly asked to complete the **Application form** and send it as soon as possible to IEME corresponding address. The deadline for **application is the 25th of April 2004**. The deadline for **abstract submission is 30th of April, 2004.** The deadline for **paper submission and for the material of presentation (**PowerPoint is prefered**) is 4th of May, 2004**. The papers have to be prepared exactly according to the **Instructions for Authors** (see below)**.**

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IMPORTANT DEADLINES
2004-04-25	Submission of aplication form
2004-04-30	Submission of abstract (e-mail is preferred)
2004-05-04	Preliminary Program
2004-05-04	Submission of full papers & Materials for presentation (PowerPoint is prefered)
2004-04-7&8	**IEME Conference, Prishtina, Kosova**

For questions: ☎ ++381 38 541 400, *++43 676 922 38 11 or ++377 44 284 988*

INSTRUCTIONS FOR AUTHORS
The **abstract** must be written in **English, papers** can be written in **English** or **Albanian.** The abstract should have **100 to 300** words.

Layout information:
- Use DIN A4 Format (297 x 210 mm).
- Margins: top, bottom, right 20 mm and left 30 mm.
- The paper has to be written in WinWord format.
- Use **Times New Roman** fonts, line spacing single.
- The font formats are:
  - **paper title:** 14 pt bold, capital letters;
  - **author's name(s) and address:** 10 pt bold, italic;
  - **chapter titles:** 12 pt bold, capital letters;
  - **subtitles: 10 pt bold, numbered, left justified, upper and lower case;**
  - text: 12 pt

About the presentation:
- **Visual aids at the conference**: Video Projector (beamer), Standard slides, overhead projector and flip chart
- **Presentations time**: Preliminary papers up to 30 min. Other papers 15 to 20 min.
- **There is a simulating translator** (english - albanian)

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APPLICATION FORM

Please send it via e-mail as soon as possible to IEME

✉ Address and Name of Corresponding Author:

_____

_____

Phone:_____

Fax:_____

E-mail:_____

Paper title:

_____
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_____
_____

☐ I want to attend the conference

☐ I cannot attend the conference, but I want to publish a paper

PLEASE INFORM YOUR COLLEAGUES AND FRIENDS ABOUT THE CONFERENCE!

WE ARE LOOKING FORWARD TO SEEING YOU AT THE CONFERENCE

MAILING ADDRESS

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